

STEWARDSHIP AND FINANCE TEAM MINUTES
May 7, 2018

Present: Scott DeBlock, Justina Danison, Milt Hall, Eve Kenyon, Dennis Little, Deb Seifert, Judy Toelle
 Excused: Peter Martin

Scott opened the meeting with prayer.

The minutes of the meeting of November 6, 2017 were approved.

Current Financials were distributed and reviewed. It was agreed by all that these QuickBooks reports were easier to understand than those from Quicken. It was suggested that because the Mission expenses are quarterly, it would be beneficial to have them be compared to quarterly budgeted amounts rather than monthly. Snow removal is paid by contract in the fall. The expense shown here was for sand/salt purchased by Pete Champagne. Justina was advised by Chuck Seifert to put outstanding loans and their payments on the balance sheet rather than under expenses. Judy noted that the “loan” from Capital Improvement funds for the roof repairs is being paid back at the rate of \$398.75 per month over a 5-year period.

Current account balances

Fund	Nov. 6, 2017	May 7, 2018
General Fund	33,294.48	33,415.44
Capital Improvement	0.00	6,256.03
Deacons Fund	1,494.94	1,968.20
Memorial Fund	7,849.06	3,463.29
Vanguard Wellington Fund	176,034.14	177,529.69

Investment Breakdown	Nov. 6, 2017	May 7, 2018
Endowment	96,034.14	97,529.69
Manse	80,000.00	80,000.00

Memorial Fund/Special Gifts Breakdown	Nov. 6, 2017	May 7, 2018
Handicapped Accessibility/Capital Improvement	4,658.62	<i>Transferred to separate account 12/26/2017</i>
To be Designated	2,673.00	2,673.00
Misc. Undesignated	517.44	790.29

The Stewardship process used last fall resulted in a few more responses than in 2016. The amount pledged was also approximately 10% above that of last year. Scott suggested using the same approach this fall with the exception that a special guest preacher would give the sermon on Consecration Sunday. It has been scheduled for October 28th.

A contract has been approved with Hart Alarms to install pull-type fire alarms prior to the TSL Adventures program this summer. The cost will be \$9,800. Scott estimates that the church will recoup \$5,400 over the summer. TSL Adventures will be paying the church 20% of their gross enrollment fees. Scott also distributed the contract with TSL Adventures.

The list of those approved to sign checks on the BSNB accounts was provided by Judy. The names of Charles Seifert and Barbara Connor will be removed from the General Checking, Capital Improvement, and Special Gifts/Memorial accounts. Ken Killian and David Bennett will be removed from the Deacons Fund and Rich Myers will be removed from the Special Gifts/Memorial account. The name of Peter Martin will be added to the Special Gifts/Memorial account. With these changes there will be two persons who can sign checks or withdraw funds from each account. Eve will contact the Clerk of Session to write the necessary letter in order for us to accomplish these changes.

Justina shared a new pew offering envelope that she had created. It is simpler and contains less text. The consensus of opinion was that it was easier to understand than the Mission envelope currently being used.

Deb will make a short announcement regarding Per Capita on a coming Sunday. Scott suggested that we have quarterly reminders and even a special Per Capita Sunday to increase awareness. The offering envelopes for 2019 have already been ordered but Justina will make a change to have four Per Capita envelopes in each set beginning in 2020.

Scott explained the problems that have arisen with his coming from a Reformed Church in America to the PCUSA. These have included his death and disability payments plus his retirement. Everything has been taken care of now and he is in the process of rolling over his retirement funds.

An application for a \$30,000 grant over two years has been applied for from the Synod of the NE. It has already been submitted by the Session and is in the process of being reviewed. This will enable the church to have a full-time pastor. A projected budget for 2019 was required for the application and copies were distributed. The Synod will be meeting in June and a decision should be made at that meeting.

The next meeting will be held on July 9, 2018 at 6:30 pm.

Scott closed the meeting with prayer.

Respectfully submitted,
Judy Toelle