

Personnel Team Meeting  
April 22, 2018

Attending: Jenny Killian, Deb Seifert, Milt Hall, and Rev. Scott DeBlock

The Personnel Team met at 11:20 a.m. in the upstairs meeting room.

Scott gave the team the summary evaluations completed for the 5 church employees/volunteers. Only two of those being evaluated completed the self-evaluation form. Overall, the evaluations were positive.

Scott will schedule the in-person reviews for after church on the next few Sundays. A member of the team will be present. Once those are completed, the team will meet again to continue its work.

The team and Scott will check that we have complete, updated job descriptions for all positions.

Scott's 2nd 6-month evaluation is being done by Session, to be reviewed at the May Session meeting. Jenny will share the results with the team.

Respectfully submitted:

Jenny Killian, Team Leader